



## MINUTES

**Holly Springs Fire-Rescue District  
Commission Board of Fire Control  
Tuesday, January 19<sup>th</sup>, 2016  
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on Tuesday, January 19<sup>th</sup>, 2016, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

*List Present or Absent*

### *Commissioners*

Chairman Lee Jeffcoat – Present  
Vice-Chairman Robby Golightly – Present  
Commissioner Jerry Jackson – Present  
Commissioner Roger Hall – Present  
Commissioner Scott Yarborough - Present

### *Administration*

Chief Brent Blackwell – Present  
Assistant Chief Ryan Jones - Present  
Secretary Bonnie Fulton – Absent

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Agenda items were addressed out of order as indicated

- 1. MEETING CALLED TO ORDER @ 7:03**
- 2. APPROVAL TO ADOPT CURRENT AGENDA** Commissioner Jackson made a motion to approve the current agenda. Motion seconded, vote unanimous, motion carried.
- 3. APPROVAL OF PREVIOUS MONTHS MINUTES** Postponed approval of December minutes, due to typos, until February's meeting.
- 4. FINANCIAL AND DEPARTMENT REPORTS**

**Chief Blackwell** – CAD report handed out for review, reviewed year end numbers for calls; still a few men in Rookie School.

**Financials** – Asst. Chief Jones presented financials for months of November and December, YTD collected 39% of what we budgeted and have spent 25% of what we budgeted. Asst. Chief went over several numbers and comparisons to budget. Chief Jones went over accounting process step by step. Commissioner Jeffcoat is setting up electronic banking with Certus

(reserve fund).

**5. OLD/UNFINISHED BUSINESS**

- a. Update on 2016 Meetings Public Notice** - Notice went in SHJ in 1<sup>st</sup> week of January
- b. Update on 2014-15 Audit Bids out** - no current update other than letters went out.
- c. Holston Creek Substation Report** - at County Council meeting vote approved for 2.11 acres of land to HSFRD, once we receive paperwork we can start looking at hard financials. Grass has been planted and is growing.
- d. Update on New Engine Purchase** Drawings done and hopefully will be sent out in the next week, hope to have some feedback by next meeting (Feb 15).

**6. NEW BUSINESS**

- a. 2015 FEMA Grant** for a High Pressure Air Compressor to fill our cylinders, grant is for \$48,000. Letters sent to local government officials seeking approval. Grant for sign not approved.
- b. Upcoming Public Events & Fundraisers** – Need to think about next fundraiser for Backpack Ministry, sometime in March or April, possibly a fish fry or a bar-b-que. Also need to start planning 4<sup>th</sup> of July. Do we want to do it on Saturday? (instead of Monday.)

**7. EXECUTIVE SESSION** Commissioner Jackson made a motion to go into Executive Session. Motion seconded, vote unanimous, motion carried.

Executive Session started at 7:37p.m.

Commissioner Jackson made a motion to return from Executive Session. Motion seconded, vote unanimous, motion carried.

Executive Session ended at approximately 8:20 p.m. No action taken at this time.

**8. CITIZENS AGENDA**

**9. ADJOURNMENT** Commissioner Jackson made a motion to adjourn this meeting. Motion seconded, vote unanimous, motion carried. Meeting adjourned at approximately 8:21 p.m.