



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Monday, January 22nd, 2018
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on, January 22nd, 2018, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Lee Jeffcoat - Present
Vice-Chairman Robbie Golightly – Present
Commissioner Jerry Jackson. – Present
Commissioner Roger Hall – Present
Commissioner Ronnie Garrett - Present

Administration

Chief Brent Blackwell – Absent (on a call)
Asst. Chief Ryan Jones – Absent (on a call)
Secretary Bonnie Fulton – Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and beginning prayer was led by Commissioner Garrett

Agenda items were addressed out of order as indicated.

- 1. MEETING CALLED TO ORDER @ 7:13p.m.**
- 2. APPROVAL TO ADOPT CURRENT AGENDA** Commissioner Jackson made a motion to adopt the current agenda. Motion seconded, vote unanimous, motion carried.
- 3. APPROVAL OF PREVIOUS MONTHS MINUTES – Dec 2017, Special Jan 2018**
Commissioner Jackson made a motion to approve the December 2017 Minutes. Motion seconded, vote unanimous (5/0), motion carried.
Commissioner Golightly made a motion to approve the Special Meeting Minutes from January 22, 2018. Motion seconded, vote unanimous (3/0 Golightly, Jeffcoat & Garrett as they were the only commissioners in attendance for the meeting), motion carried.
- 4. FINANCIAL AND DEPARTMENT REPORTS** Commissioner Jackson made a motion to replace \$28,000 from General Budget to Reserve (this was the amount we did not use of the original \$50,000 that was originally transferred). Motion seconded, vote unanimous, motion

carried.

Chief and Assistant Chief were on a call at this time, financials were handed out for review by the Commissioners.

Chief was asked about how much home construction is currently going on within the district. Considerable discussion of building and turnaround of income into the District.

Commissioner Jeffcoat has been in contact with the auditor and things are moving forward.

Commissioners asked how staffing was going. Are the staff getting along well, are they getting enough rest? Chief reported that everything is going well. Concern about whether volunteers are being treated as part of the team. We don't want the volunteers to stop coming.

5. OLD/UNFINISHED BUSINESS

- a. **Holston Creek Substation – Reports & Approvals** Commissioner Golightly is going to take the drawings to county to start the process of getting permits. Project name will be *Holston Creek Station*. Commissioner Golightly discussed the permits and paperwork that has to be turned in. Discussion of how to make sure he has money for fees.

Commissioner Jackson made a motion to approve a temp debit card, for up to \$5000, For Commissioner Golightly to use as needed for fees. Motion seconded, vote unanimous, motion carried.

6. NEW BUSINESS

- a. **2018 Public Relations Events Discussion (and Website)**

July 4th – Edwards family is in the process of selling the property, Commissioner Jackson will contact the family to see if it will still be possible for us to use the property one more time. Commissioner Hall suggested the Inman Mills ball field??

Back Pack Ministry – there are challenges, church has cut their budget to \$500 due to the amount of \$ we usually raise. Our most recent fundraisers have not been as successful as in the past. Discussion of ideas to increase the money we raise.

Website – all future information for the website, needs to be forwarded to Commissioner Hall. Commissioner Jeffcoat will set it up.

- b. **Constitution and Bylaws Review**

Information on Full Time Hires needs to be updated. Secretary's duties were listed as "general administrative". To change bylaws, there need to be 3 readings over 3 meetings. By next meeting, Commissioner Jeffcoat will have a draft of changes for Commission Board review.

7. EXECUTIVE SESSION

8. CITIZENS AGENDA

9. **ADJOURNMENT** Commissioner Jackson made a motion to adjourn. Motion seconded, vote unanimous, motion carried. Meeting adjourned at 8:30 p.m.