



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Tuesday, March 4th, 2014
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on March 4th, 2014, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Roger Hall presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Roger Hall - Present
Vice-Chairman Robby Golightly – Present
Commissioner Jerry Jackson. – Present
Commissioner Lee Jeffcoat – Present
Commissioner Scott Yarborough - Present

Administration

Chief Brent Blackwell – Present
Secretary Bonnie Fulton – Present
Accountant Ken Everham - Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by Mrs. Bonnie Fulton.

Agenda items were addressed out of order as indicated

- 1. MEETING CALLED TO ORDER** at 7:00 p.m. by Commissioner Hall
- 2. APPROVAL TO ADOPT CURRENT AGENDA** Commissioner Golightly made a motion to approve the agenda with change of order as follows: Chief Trent Harper be allowed to make his presentation first. Motion seconded, vote unanimous, motion carried.
 - 6a. New Business** – InnovaPad Presentation & Resolution for Cost Recovery, Chief Trent Harper of Cherokee Springs – InnovaPad is for getting information about and filing for recovery costs of auto accidents. State law allows for departments to do this. We would enter into a non-binding contract that could be cancelled at any time. The cost of the ipads would come directly out of the billing. We could drop Covenant and move Residential filing to InnovaPad as well. A resolution would need to be adopted.

Commissioner Yarborough made a motion to dissolve the original resolution with Covenant and to adopt a new resolution with InnovaPad to include residential, commercial and MVA along with the FEMA Schedule. Motion seconded, vote unanimous, motion carried.

Commissioner Golightly made a motion that we start using InnovPad. Motion seconded, vote unanimous, morion carried.

Commissioner Yarborough made a motion that we lease 2 and purchase 1 ipad mini for use with InnovaPad. Motion seconded, vote unanimous, motion carried.

3. APPROVAL OF PREVIOUS MONTHS MINUTES tabled until next month

4. FINANCIAL & DEPARTMENT REPORTS

- a. Mr. Everham gave a general overview of month end financials, stated that we may have more income this year than originally budgeted.
- b. Chief – Roof Repair – Cole Graham quoted \$8400-\$10000. Lindsey quoted \$38000. Commissioners reviewed quotes. Received check from Selective in the amount of \$5000 for collision during ice storm, looking for another \$1000 form Geico. Department is out of new gear for firefighters. Need approximately 5 sets at a cost of \$2800-\$3000 per set. Can we hold off until new budget? Tim St. Louis will be administrator of InnovaPad project and InnovaPad will have it's onw line item in accounting.

At this time, Commissioner Yarborough left ill.

5. OLD/UNFINISHED BUSINESS

- a. Substation Committee Report – still in negotiations, nothing to bring to the board at this time, however, Brad Love is to come to a workshop as an advisor.
- b. By-Law Revision -1st Draft Reading – Draft gone through page by page. Changes or additions highlighted. Copies distributed to Commissioners to go through.
- c. 5 Year Plan Update – tabled until next month.

6. NEW BUSINESS

- b. Proposed Re-directing of Can Recycling Funds & Future Fundraising Events – Commissioner Jeffcoat made a motion to use all future income from the aluminum can recycling as a donation to Back Pack Ministries at Holly Springs Baptist Church. Motion seconded, vote unanimous, motion carried. Also Bruce Clayton is suggesting fundraiser of bricks that we would sell in honor of someone. Will discuss at a later date.
- c. Discussion of Holston Creek Article – No discussion
- d. Weekend Staffing – add hours to cover up to 10:00 p.m. on Friday and Saturday nights. Test until June and re-evaluate. Cost of \$77 per day. Commissioner Jeffcoat made a motion to increase operating hours by 12 hours per week, 6 hours for Friday and 6 hours for Saturday, to staff the department with hourly personnel until 10:00 p.m. and to re-evaluate the effectiveness in June. Motion seconded, vote unanimous, motion carried.

7. EXECUTIVE SESSION

8. CITIZENS AGENDA

- 9. ADJOURNMENT** Commissioner Jeffcoat made a motion to adjourn at 8:50 p.m. Motion seconded, vote unanimous, motion carried.