



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Monday, April 10th, 2017
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on, April 10th, 2017, at 7:00 pm. in the Upper Bay area of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Lee Jeffcoat - Present
Vice-Chairman Robbie Golightly – Present
Commissioner Jerry Jackson. – Present
Commissioner Roger Hall – Present
Commissioner Ronnie Garrett - Absent

Administration

Chief Brent Blackwell – Present
Asst. Chief Ryan Jones - Present
Secretary Bonnie Fulton – Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by Mrs. Bonnie Fulton.

Agenda items were addressed out of order as indicated.

Add Duke Energy report (Building and Grounds) to New Business
Audit moved to next meeting as it was not quite ready.

- 1. MEETING CALLED TO ORDER @7:05 p.m.**
- 2. APPROVAL TO ADOPT CURRENT AGENDA**
Add Duke Energy report (Building and Grounds) to New Business
Audit moved to next meeting as it was not quite ready.
- 3. APPROVAL OF PREVIOUS MONTHS MINUTES** February's meeting minutes tabled until next month, No meeting in March.
- 4. FINANCIAL AND DEPARTMENT REPORTS**
Truck is here and is beautiful, Chief commended all officers involved in design, all personnel will be trained to drive the truck starting 4/11/2017, truck will be operational next week; floors

are in except carpeting in conference room and bunk room, quarter round still needs to be installed. New Online Training program offered by Target Solutions, covers Fire, EMS, and OSHA Training, Several local departments currently using the program, it cost \$1400 annually and has a long term contract.

Motion made by Commissioner Hall approve \$1400 expenditure for the Training Program. Motion seconded, vote unanimous, motion carried.

5. OLD/UNFINISHED BUSINESS

a. Station Flooring Update – Covered in Chief's Report

b. July 4th Event – Roger has a neighbor that does shaved ice; Timmons to bring funnel cakes this year as well as other foods but will need an extra power source, Assis. Chief Jones to get a quote. No pageant this year, therefore less food.

c. Holston Creek Substation Update – Commissioner Hall will replace former Commissioner Yarbrough on the building committee, Commissioner Garrett replacing Commissioner Jeffcoat; Commissioner Golightly has a rough drawing, discussion of size went on for some time, no money required at this time for an architect.

6. NEW BUSINESS

a. 2015-2016 Audit update – removed until next meeting

b. Financials – financials have not been done in several months, Chris Skinner has gone off the grid and will not return calls, etc.

Commissioner Jeffcoat made a motion to terminate the contract with Chris Skinner. Motion seconded, vote unanimous, motion carried.

Assistant Chief Jones will look into new CPA for next meeting.

c. Proposed 2017-2018 Annual Budget – 1st Reading \$462,292, includes 24 hour payroll

d. Building & Grounds – LED Lighting – Duke Power is offering a way to reduce lighting cost by almost half, install LED Lighting, they will pay for some of it. This could also include the new building.

7. EXECUTIVE SESSION Commissioner Jackson made a motion to go into Executive Session. Motion seconded, vote unanimous, motion carried. Executive Session began at 8:26 p.m.

Commissioner Jackson made a motion to come back from Executive Session. Motion seconded, vote unanimous, motion carried. Executive Session ended at 8:54 p.m. No action taken at this time.

8. CITIZENS AGENDA

9. ADJOURNMENT Commissioner Jackson made a motion to adjourn. Motion seconded, vote unanimous, motion carried. Meeting adjourned at 8:55 p.m.