



## MINUTES

**Holly Springs Fire-Rescue District  
Commission Board of Fire Control  
Tuesday, May 24th 2016  
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on Tuesday, May 24th, 2016, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

*List Present or Absent*

*Commissioners*

Chairman Lee Jeffcoat – Present  
Vice-Chairman Robby Golightly – Present  
Commissioner Jerry Jackson – Absent  
Commissioner Roger Hall – Present  
Commissioner Scott Yarborough - Absent

*Administration*

Chief Brent Blackwell – Present  
Assistant Chief Ryan Jones - Present  
Secretary Bonnie Fulton – Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Agenda items were addressed out of order as indicated

- 1. MEETING CALLED TO ORDER @ 7:00 p.m.**
- 2. APPROVAL TO ADOPT CURRENT AGENDA** Commissioner Hall made a motion to adopt the current agenda. Motion seconded, vote unanimous, motion carried.
- 3. APPROVAL OF PREVIOUS MONTHS MINUTES** Commissioner Golightly noted a correction needed to be made to item 6a. Vote tabled until next meeting.
- 4. FINANCIAL AND DEPARTMENT REPORTS** Financials distributed by Assistant Chief Jones for review. Looks like we may have \$15,000-20,000 to move to Certus account by year end. This would bring reserve account to over \$60,000.

Chief – handed out CAD for review; PM scheduled for August but everything should be current; New tires just put on E4, may need some soon for M5; Commissioner asked if we were paying the same as other departments for our hourly wage? There are several blank shifts currently on the schedule. Commissioners have asked for a comparison to be done of 3-4 other local departments. Also look into how other departments handle 24 hour shifts? How are the hours

paid (whole 24 hours, less during sleep time, etc)?

**5. OLD/UNFINISHED BUSINESS**

- a. 2015-16 Audit Report Update** Auditors have everything they have requested. We hope to have them at the next meeting for the final report.
- b. Backpack BBQ Fundraiser Report** We took in \$3888, after expenses, we sent a check to HSBC Backpack Ministry for \$3090.
- c. July 4<sup>th</sup> event report – Review & approval of any expenses needed** A lot of the big stuff has been finalized – grill is ready, pageant is ready, food vendors booked, band booked, Blood Mobile scheduled, Commissioners have asked for HSBC youth to help from 11-7 (Mrs. Fulton to get number of volunteers), youth help will receive a tee shirt, food and a gift card for their assistance.
- d. Holston Creek Substation Report & Review - Adoption of Lease Agreement**  
Commissioner Jeffcoat has the lease and has turned it over to the attorney. Some minor changes have been requested and both parties attorneys are working together to get those done. County has agreed to \$12,000 for the gator for Holston Station.
- e. New Pumper Report & Review** Assistant Chief Jones presented 2 bids (4 sent out but Seagraves never responded and Smeal wouldn't warranty bumper to bumper) from Anchor Richey (\$517,000) and Pierce (\$520,000). A.C. Jones talked with banks and at an interest rate of 2.27% the annual payments would be about \$56,000 for 10 years. (Lengthy discussions all over the room.) Commissioners asked for some time for both sides to do some research and then come back together. Workshop scheduled for Tuesday June 14<sup>th</sup> at 7:00 p.m. to go over details of the truck, primarily, the specs.
- f. Report on Filling in Retention Pond** DSR Construction planning on taking care of retention pond next week.

**6. NEW BUSINESS**

- a. Review of Secretary Monthly Salary** Commissioner Jeffcoat made a motion to increase secretary's monthly salary to \$350.00. Motion seconded, vote unanimous, motion carried.
- b. 2<sup>nd</sup> Reading of 2016-17 Budget** with budgeting for 24 hour staffing at \$10.00/hour, \$395,600.

**7. EXECUTIVE SESSION**

**8. CITIZENS AGENDA**

- 9. ADJOURNMENT** Commissioner Golightly made a motion to adjourn. Motion seconded, vote unanimous, motion carried. Meeting adjourned at 8:44 p.m.

Next meeting Monday June 20<sup>th</sup>, 2016