

**MINUTES**  
**Holly Springs Fire-Rescue District**  
**Commission Board of Fire Control**



**Monday, June 4<sup>th</sup>, 2018**  
**7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on, June 4<sup>th</sup>, 2018, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

*List Present or Absent*

*Commissioners*

Chairman Lee Jeffcoat - Present  
Vice-Chairman Robbie Golightly – Present  
Commissioner Jerry Jackson. – Present  
Commissioner Roger Hall – Present  
Commissioner Ronnie Garrett - Present

*Administration*

Chief Brent Blackwell – Present  
Asst. Chief Ryan Jones -Absent  
Secretary Bonnie Fulton – Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and beginning prayer was led by Ms. Bonnie Fulton.

Agenda items were addressed out of order as indicated.

- 1. MEETING CALLED TO ORDER @ 7:04 p.m.**
- 2. APPROVAL TO ADOPT CURRENT AGENDA** Request made to move Citizens Agenda to prior to OLD/UNFINISHED BUSINESS; also, move item 5a Holston Creek Substation Report to 5c.

Commissioner Jackson made a motion to approve current agenda with changes noted above. Motion seconded, vote unanimous, motion carried.

- 3. APPROVAL OF PREVIOUS MONTHS MINUTES** One change made to minutes and resent to all commissioners. Commissioner Jackson made a motion to approve the April 2018 Commission Meeting Minutes. Vote seconded, vote unanimous, motion carried.
- 4. FINANCIAL AND DEPARTMENT REPORTS** Security Camera Operations, Headset for Boats, M5 and Social Hall Contract has been tabled for the time being.

Tires replaced on pickup truck, painting ongoing. / Shaft is having to be rebuilt for M5.

Commissioners to approve and vote on replacement for full time C shift.  
Commissioner Golightly made a motion to hire Jeff Duncan as full time C shift. Motion seconded, vote unanimous, motion carried.

Security system installed throughout the department. Cameras and audio installed at main doors. Request for additional camera to cover equipment. The system is recording. Stores recordings for a certain number of days. When bell is rung, Chief can log in on his phone as well as watch from his office. / No financials. / Still waiting on Pump 5. / New radios presented that are less expensive than Motorola.

**5. CITIZENS AGENDA Matthew Garrett**

Firefighter Joe Tracy suffering from stomach cancer, benefit being done at Lake Cunningham. Request for HSF to make a donation or offer door prizes. Commissioners will check with attorney for legality. Firefighter Garrett can set up a table on July 4<sup>th</sup>.

Request for possible You Tube account set up for Holly Springs Fire Department to put up videos etc. For the purpose of recruitment and retention.

Working to expand Juniors program, get it to grow.

**6. OLD/UNFINISHED BUSINESS**

c. 2018-19 Budget 2<sup>nd</sup> Reading - \$546K, however, estimated revenue will be \$522K, so budget needs to come down by roughly \$24K.

b. July 4<sup>th</sup> Event Report and Update – Forestry Commission bringing truck. Two helicopters and Bomb Squad coming. / There will be no inflatables this year. / Donations have started coming in. / 1% will pay for firefighter meals. / Since this may be the last year, we may do some recognition awards. / Chief Blackwell will confirm who will order, pick up and store the fireworks. Trailer has been donated for use to store Fireworks. / Mary Lou Elias asked about parking, Dollar General, church parking lot, side of the road, etc.

a. Holston Creek Substation- Building Bids Review (Financing & Contractor)  
Finance Bids were requested from Capital Financing, Pinnacle Bank and BB&T. BB&T only one that submitted a bid, 15 year loan at 3.82%.

Building bids as follows:

Oates Construction	\$1,098,000
Roebuck Builders	\$1,318,000
Metal Builders	\$1,143,000
JonScot	\$1,079,000

**7. NEW BUSINESS**

a. None

8. **EXECUTIVE SESSION** Commissioner Hall made a motion to go into Executive Session for contract and personnel issues. Motion seconded, vote unanimous, motion carried. Executive Session began at 8:00 p.m.

Commissioner Jackson made a motion to come out of Executive Session. Motion seconded, vote unanimous, motion carried. Executive Session over at 9:11 p.m.

No vote necessary at this time. Commissioner Golightly will go back to contractors with \$750,000 goal. Makes revisions as necessary to reach this goal.

9. **ADJOURNMENT** Commissioner Hall made a motion to adjourn. Motion seconded, vote unanimous, motion carried. Meeting adjourned at 9:13 p.m.