



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Tuesday, June 10th 2013
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on Tuesday, June 10th, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Roger Hall presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Roger Hall - Present
Vice-Chairman Lee Jeffcoat – Present
Commissioner Jerry Jackson. – Present
Commissioner Robby Golightly – Present
Commissioner Scott Yarborough - Present

Administration

Chief Brent Blackwell – Present
Secretary Bonnie Fulton – Present
Accountant Ken Everham - Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by FF Tony Patton.

Agenda items were addressed out of order as indicated

- 1. MEETING CALLED TO ORDER @ 7:05 p.m.**
- 2. APPROVAL TO ADOPT CURRENT AGENDA** – Commissioner Jackson made a motion to approve the agenda as printed, motion seconded, vote unanimous, motion carried.
- 3. APPROVAL OF PREVIOUS MONTHS MINUTES** – Commissioner Jackson made a motion to approve the minutes as emailed, motion seconded, vote unanimous, motion carried.
- 4. FINANCIAL AND DEPARTMENT REPORTS** – Mr. Everham reported that the roof repairs were paid for, F550 paid off, Reserve account set up at Certus Bank, roughly \$20,000 over budget with one month remaining in this fiscal year.

Chief arrived late and asked for a moment to get his thoughts together. Moving on to Unfinished Business.

5. OLD/UNFINISHED BUSINESS

- a. Substation Committee Report – County wants to know if we will be ready to build the substation in 2 years? Commissioners have agreed to start discussions and workshops during new budget year.
- b. Fourth of July Committee Report – Power issues could be handled by hard wiring into the building versus a temporary power pole, cost to department would be \$261.59. Liza Chapman is currently working on a banner/poster, once completed will send a copy to Jim Jackson for website. Classic Car Cruise In has been confirmed.
- c. Roof Repair Report – Completed and paid for.
- d. Third/Final Reading of 2014-2015 Budget – Commissioner Hall requested that SOP's/SOG's be completed and presented to the commissioners for approval before 2nd firefighter goes on duty.

Commissioner Hall made a motion to accept the budget @18 mils plus CPI, motion seconded, vote unanimous, motion carried.

Commissioner Jeffcoat made a motion to amend the current budget by \$1100 to cover the purchase of the ipads for Innovapad, motion seconded, vote unanimous, motion carried.

Chief's Report – CAD report for month of May handed out and reviewed; Fuel cards from QT are in and will be effective in the next few days; Innovapad, 1st check will be in excess of \$400 but may be 6 months before we see it, after initial checks others will get here quicker; Parts for Engine 3 A/C repairs are in, should be fixed shortly, Engine 4 will have to go to Carolina Trucking for repairs.

6. NEW BUSINESS

- a. Review/Approval of Revised Social Hall Rules and Guidelines – Commissioner Jeffcoat made a motion to adopt The Clara W. Edwards Community Center Agreement as written, motion seconded, vote unanimous, motion carried.
- b. Discussion on HSFD Dunking Booth – recently on loan to Amazon and someone got injured, it is old and in need of repair, District One Youth Association has expressed interest in having the booth. Commissioner Jeffcoat made a motion the we donate the dunking booth to District One Youth Association, motion seconded, vote unanimous, motion carried.

7. EXECUTIVE SESSION – Commissioner Jackson made a motion to go into Executive Session. Motion seconded, vote unanimous, motion carried. Executive Session @ 7:51 p.m.

Commissioner Jackson made a motion to come out of executive Session, motion seconded, vote unanimous, motion carried. Executive Session ended at 9:34 p.m.

Commissioner Jeffcoat made a motion to increase Chief's pay to \$1250/month, maximum allowable in his pay grade and to retro pay for past year to include increase. Motion seconded, vote unanimous, motion carried.

Personnel issues discussed in Executive Session are to be dealt with, by Chief Blackwell, by July 31, 2014.

8. CITIZENS AGENDA

- 9. ADJOURNMENT** - Commissioner Jeffcoat made a motion to adjourn, motion seconded, vote unanimous, motion carried. Adjourned at 9:37 p.m.