



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Tuesday, August 4th, 2015
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on August 4th, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Lee Jeffcoat - Present
Vice-Chairman Robbie Golightly – Present
Commissioner Jerry Jackson. – Present
Commissioner Roger Hall – Present
Commissioner Scott Yarborough - Absent

Administration

Chief Brent Blackwell – Present
Asst. Chief Ryan Jones - Present
Secretary Bonnie Fulton – Present
Accountant Ken Everham - Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by Commissioner Golightly.

Agenda items were addressed out of order as indicated.

1. **MEETING CALLED TO ORDER @ 7:07 p.m.**
2. **APPROVAL TO ADOPT CURRENT AGENDA** Commissioner Hall made a motion to adopt the current agenda. Motion seconded, vote unanimous, motion carried.
3. **APPROVAL OF PREVIOUS MONTHS MINUTES** Commissioner Jackson made a motion to adopt the June 2015 Minutes. Motion seconded, vote unanimous, motion carried.
4. **FINANCIAL AND DEPARTMENT REPORTS**
 - a. **Mr. Everham** – went over budget vs. actual, went over Support and Explorer accounts. Explorers have not done much lately. We should have more coming soon to add to the 3 we currently have. Leave the money for them.
 - b. **Chief Blackwell** – Went over call volume for the month. Chief asked commissioners to sign

off on last page for Employee Handbook. Brush Truck is almost done, have a man to do the lettering for the truck, discussion of coloring of lettering. Commissioner asking about maintenance on trucks due to Service truck problems, horn not working, A/C not working; Chief reported that parts for horn are not made anymore and he is trying to reconfigure assembly to get it working, parts for A/C is on order. Is it time for PM on all the trucks? Mike Magnum is doing all maintenance on the trucks annually, he provides reports that we keep on file, can we get him to come semi annually and spot check brakes, tires, etc?, Asst. Chief Jones to check pricing. Chief wants to order a new compressor for department use, the one we currently have is no longer adequate for pumping up tires, some trucks sit for long periods of time, Commissioner Hall suggested getting prices and holding until next budget.

5. OLD/UNFINISHED BUSINESS

- a. July 4th Appreciation** – Discussion concerning whether we will do anything for those who helped with event? Commissioners want to discuss during Executive Session.
- b. Upcoming Capital Investments** – Substation and Engine, were we going to do the bond or not? At some point we need to decide about getting a truck. Jim Hipp is still out of town so matter will be tabled for the time being.

6. NEW BUSINESS

- a. Building and Grounds** – Painting project has begun on the inside, Commissioner Golightly asked about the outside, doors are rusting, storage building needs paint, etc. Firefighter Bailey is putting together a painting plan that will be ready for next meeting. Chief asked if we could move the storage building down below the dumpster, it would open up the parking lot. Commissioner Golightly suggested doing work with hoses to move the pond as well, discussion of prices and logistics that would include moving the storage building and adding a concrete pad.
- b. 2013-2014 Audit** – Commissioner Jeffcoat only printed one copy for meeting, Total Revenue was \$366K, Total Expenditures was \$351K, leaving a surplus of \$15K.

- 7. EXECUTIVE SESSION** Commissioner Jackson made a motion to go into Executive Session. Motion seconded, vote unanimous, motion carried. Executive Session began at 7:48p.m.

8. CITIZENS AGENDA

9. ADJOURNMENT